

# **CD TILE & STONE, INC.**

## **APPLICATION FOR EMPLOYMENT FIELD EMPLOYEES**

**IMPORTANT:** If you are applying for a position as a tile, stone, or industrial flooring employee, please read the following before completing this employment application.

**You must provide your own hand tools and safety gear. If you do not have the proper equipment, you may be required to leave the project. We do not hire anyone who is unwilling to work out of town, or does not have their own transportation.**

CD Tile & Stone, Inc. is an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, nation of origin, marital status, ancestry, citizenship, veteran status, sexual orientation or preference, or physical or mental disability. CD Tile & Stone, Inc. is a drug-free workplace.

**CD Tile & Stone, Inc.**  
3103 – 103<sup>rd</sup> Lane NE, Suite 160

CD Tile & Stone, Inc. 2017

## Application for Employment

Blaine, MN 55449  
 Direct: 763-746-2290  
 Fax: 763-746-2505

**Please Read Carefully and Complete by Printing in Ink**

Last Name		First Name		MI	Date of application:	Telephone:
Address					Type(s) of work desired:	Desired Hours (full time, part time, etc.)
City		State		Zip		
How were you referred to CD Tile & Stone? (Circle only one.)	<b>A</b> By an employee	If so, give name:	<b>B</b> Walk-in	<b>C</b> Other – Describe:	Driver's License(if job involves driving):	
Are you a US citizen or legally authorized to be employed in the USA?					If NO please explain:	
Have you ever been employed with CD Tile & Stone before?					If Yes, when?	

***Provide all information requested.***

*Your complete application form will be maintained in our active files for six (6) months from the date of application. You may submit a new application at any time. You may attach a resume, but complete this application as well.*

### ***Employment Record***

Starting with present or most recent, list all employers. Include self-employment, summer and part-time jobs. If more space is required, please continue on a separate sheet.

Last or present employment		Type of business	Title, Type or Classification of Position:	
Address		Telephone	Brief description of duties:	
City	State	ZIP		
Supervisor's Name		Telephone		
Ending Salary	Dates worked From                      To			
Reason for leaving				

Next last employment:		Type of business:	Title, Type or Classification of Position:	
Address		Telephone:	Brief description of duties:	
City	State	ZIP		
Supervisor's Name		Telephone		
Ending salary	Dates worked From                      To			
Reason for leaving				

## Application for Employment

### ***Educational History***

Institution Name	Location (City, State)	Major or Subject	Dates Attended		Graduated		Degree(s)
			From	To	Yes	No	
High School:							
Technical / Trade (after High School):							
College (list all attended):							
Other Education / Training:							

### ***Outside Activities***

*(Exclude those indicating Race, Color, Religion, Sex, National Origin, Age, or Disability.)*

Professional, Trade, Memberships, Certificates, or Licenses held:

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Past and present business civic or cultural activities — include offices held:

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Principal hobbies:

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### ***Experience***

*List the last six (6) projects on which you worked as a, mechanic, finisher, tile setter, tile finisher, marble setter, marble helper, stonemason, or other trade.*

Job Names / Location / Date:

### ***Tasks Performed***

*Describe tasks you performed on each job.*

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

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### ***Military Record***

Branch of service: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Present military affiliation – Please Circle:    None    Reserve – Inactive    Reserve – Active    Other - describe: \_\_\_\_\_

Kinds of training and duty while in service: \_\_\_\_\_

### ***Professional/Work References***

List two past supervisors and one person who are not related to you who have knowledge of your qualifications for the position for which you are applying.

Name	Title / Relationship	Address (Street, City, State, ZIP Code)	Telephone (include Area Code)	Occupation

May we contact your present employer?            Yes    No

Wage or salary required: \_\_\_\_\_

Date Available for Work: \_\_\_\_\_

### **Equal Opportunity Employer**

We are an Equal Opportunity employer, and we do not and will not discriminate on the basis of Race, Religion, National Origin, Sex, Age, Disability, Marital Status, status as a Disabled Veteran, or any other characteristic protected by law. Information provided on this application will not be used for any discriminatory purpose.

If any of your educational or employment records are under other than the above name, please provide other name (s) \_\_\_\_\_

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for separation from the company's service, if employed. I understand that my employment may be contingent upon receipt of an Alien Registration number, verification of right to work, and any other pertinent information bearing upon my employment, and that my continued employment depends upon the will of the Company or myself.

Additional Comments or Information: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature